

Dear Parents,

Notes:

- Progress reports will be issued by our teachers to students who have not kept up with their required work. At the end of the trimester, St. Chris School will be issuing letter grades for grades 3 through 8.
- Families should have received a letter in regards to the 2020-21 tuition for your children. The awards for the St. Chris Christ-Bearer Scholarship are presented in this letter. For accounting purposes all families need to register for a FACTS account, even those recipients of the EdChoice scholarship. It is our accounting system for tuition collection that will provide stability, efficiency and improved management of our tuition collection

FACTS Account Set-up Instructions

Every family is required to enroll in an account in FACTS. This is the system that tuition will be handled through. **Please complete this process by April 30, 2020.**

You will need to log onto: <https://online.factsmgt.com/signin/3XJHL>

The family needs to start the process by setting up an account. This should only take a few minutes. Once you log in, the following is the information requested:

- 1) Contact Info
- 2) Student Information: Student ID (Optional), Name, Grade
- 3) Payment Options: Choices – Annual, Semi-annual, Quarterly, 12 monthly, 9 monthly
- 4) Payment Details – Bank Account, Credit Card Information
- 5) Payment Schedule – 1st or 15th of the month
- 6) Review and Authorize

After setting up, the account is complete, your account will show up in FACTS as “Pending Agreement”. It will come to the school and we will need to enter Tuition amounts, discounts, scholarships, etc. and then “Finalize” each account.

After the school has finalized the agreement, then you will receive a confirmation email and your account will then show the tuition amount and payment plan amounts. It will give you a snapshot of your account and the breakdown per month.

The school will be able to make changes in your account after the initial set up if anything changes throughout the year (ex. Change in payment plan, scholarship added, etc.)

- This past week I had the pleasure of Zoom conferencing with each of our teachers. Each one of them expressed how pleased they are with the efforts of our students and parents with our new delivery system for teaching. They appreciate the additional responsibilities Mom and Dad have taken on in regards to their child’s education. Thank you for your cooperation and hard work.

- A master schedule for next year has been developed. Please know that grades two and three will have a 1:15 teacher/student ratio in reading, English and math. We have shuffled responsibilities around and have better utilized our personnel to provide this ratio for next year.
- Thank you for completing the Summer School Surveys. Here are the results:
 - 1) K-2 math and reading instruction are seen as the two most important grades and subjects to be covered.
 - 2) Preference for a 2 week, 5 day a week configuration.
 - 3) Month of June is the top choice for when the program should be implemented.

“Politicians and diapers must be changed often and for the same reason.” -Mark Twain

