

# In-House Student Registration Checklist

Student Name \_\_\_\_\_ Registration Date \_\_\_\_\_

**Do you have the following before handing in Registration ?**

Returning Information Form \_\_\_\_\_

Registration Forms \_\_\_\_\_

Tuition Payment Form \_\_\_\_\_

Registration Fees \_\_\_\_\_

Updated Custody Papers \_\_\_\_\_  
(if applicable)

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**For Office Use:**

Enter registration date in Option C \_\_\_\_\_

Update/Verify Information \_\_\_\_\_

Add tuition in Option C \_\_\_\_\_

Enter in all classes \_\_\_\_\_

# In-House Registration

## Returning Information Form 2018–2019 School Year

**Please Return by:** Friday, March 10, 2018 to save your spot (Open Registration begins March 13<sup>th</sup>)

**Family Name** \_\_\_\_\_ **Date** \_\_\_\_\_

\_\_\_\_\_ My Child/Children **will return** to St. Christopher School for **2018-2019** school year.

\_\_\_\_\_ My Child/Children **will NOT return** to St. Christopher School for **2018-2019** school year.

\_\_\_\_\_ I have a **New Kindergarten Student** starting in **2018-2019** school year.

### Children attending St. Christopher School in 2018 – 2019:

<u>Name</u>	<u>Grade</u> 2018-2019	<u>Book Fee</u>	<u>Birthdate</u>
_____	_____	\$150.00	_____
_____	_____	\$150.00	_____
_____	_____	\$150.00	_____
_____	_____	\$150.00	_____

Total Amount Enclosed \$ \_\_\_\_\_

**Kindergarten Note:** If a **kindergarten** student coming next year is listed on this form, we will send home meeting and screening information. Also, include birth certificate, immunization record, baptismal certificate (if applicable), service plan (ex. speech, 504, IEP, etc., if applicable) and any custody papers (if applicable).

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## In-House Registration Checklist

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Registration Fees \_\_\_\_\_

Updated Custody Papers  
(if applicable) \_\_\_\_\_



Please Print with Blue or Black Ink

Date \_\_\_\_\_

**Section I: Family Information**

Family Name \_\_\_\_\_  
Street \_\_\_\_\_ City/State/Zip \_\_\_\_\_  
Home Phone \_\_\_\_\_ Home E-mail \_\_\_\_\_

**Section II: Parental/Guardian Information**

Father Name \_\_\_\_\_ Father \_\_\_ Stepfather \_\_\_ Guardian \_\_\_ Deceased \_\_\_  
Employer \_\_\_\_\_ Occupation \_\_\_\_\_  
E-mail Address \_\_\_\_\_ Cell Phone # \_\_\_\_\_  
Work Address \_\_\_\_\_ City/State/ Zip \_\_\_\_\_  
Work Phone# \_\_\_\_\_  
Religion \_\_\_\_\_ St. Christopher Parishioner? Y \_\_\_ N \_\_\_ Since 19 \_\_\_ /20 \_\_\_  
Marital Status \_\_\_\_\_ Father's Place of Birth City/State \_\_\_\_\_  
Father's address (if different from above) \_\_\_\_\_  
City/State/Zip \_\_\_\_\_ Home Phone \_\_\_\_\_

Mother Name \_\_\_\_\_ Mother \_\_\_ Stepmother \_\_\_ Guardian \_\_\_ Deceased \_\_\_  
Employer \_\_\_\_\_ Occupation \_\_\_\_\_  
E-mail Address \_\_\_\_\_ Cell Phone # \_\_\_\_\_  
Work Address \_\_\_\_\_ City/State/ Zip \_\_\_\_\_  
Work Phone # \_\_\_\_\_ Mother's Place of Birth City/State \_\_\_\_\_  
Religion \_\_\_\_\_ St. Christopher Parishioner? Y \_\_\_ N \_\_\_ Since 19 \_\_\_ /20 \_\_\_  
Marital Status \_\_\_\_\_ Maiden Name \_\_\_\_\_  
Mother's address (if different from above) \_\_\_\_\_  
City/State/Zip \_\_\_\_\_ Home Phone \_\_\_\_\_

**Section III: Student Information**

Provide information for each child registering at St. Christopher School for the 2015-16 school year.

Student # 1: Last Name \_\_\_\_\_ First \_\_\_\_\_ Middle \_\_\_\_\_  
Street Address \_\_\_\_\_ City/State/Zip \_\_\_\_\_  
(If different than above)  
Entering Grade: Kindergarten, First, Second, Third, Fourth, Fifth, Sixth, Seventh, Eighth  
Male / Female Birth Date: Month \_\_\_\_\_ Day \_\_\_\_\_ Year \_\_\_\_\_  
City/State of Birth \_\_\_\_\_, \_\_\_\_\_  
Public School District of Residence \_\_\_\_\_ (Must Complete - Required by State)  
Public School Building \_\_\_\_\_ (Must Complete - Required by State)  
Religion \_\_\_\_\_ Child's Race \_\_\_\_\_ (Must Complete - Required by State)  
Baptism: Full Date \_\_\_ / \_\_\_ / \_\_\_ Church \_\_\_\_\_ City/State \_\_\_\_\_  
Reconciliation: Full Date \_\_\_ / \_\_\_ / \_\_\_ Church \_\_\_\_\_ City/State \_\_\_\_\_  
1st Communion Full Date \_\_\_ / \_\_\_ / \_\_\_ Church \_\_\_\_\_ City/State \_\_\_\_\_  
Confirmation Full Date \_\_\_ / \_\_\_ / \_\_\_ Church \_\_\_\_\_ City/State \_\_\_\_\_

**Student # 2:** Last Name \_\_\_\_\_ First \_\_\_\_\_ Middle \_\_\_\_\_

Entering Grade: Kindergarten, First, Second, Third, Fourth, Fifth, Sixth, Seventh, Eighth

Male / Female Birth Date: Month \_\_\_\_\_ Day \_\_\_\_\_ Year \_\_\_\_\_

City/State of Birth \_\_\_\_\_, \_\_\_\_\_

Public School District of Residence \_\_\_\_\_ (Must Complete - Required by State)

Public School Building \_\_\_\_\_ (Must Complete - Required by State)

Religion \_\_\_\_\_ Child's Race \_\_\_\_\_ (Must Complete - Required by State)

Baptism: Full Date \_\_\_/\_\_\_/\_\_\_ Church \_\_\_\_\_ City/State \_\_\_\_\_

Reconciliation: Full Date \_\_\_/\_\_\_/\_\_\_ Church \_\_\_\_\_ City/State \_\_\_\_\_

1st Communion Full Date \_\_\_/\_\_\_/\_\_\_ Church \_\_\_\_\_ City/State \_\_\_\_\_

Confirmation Full Date \_\_\_/\_\_\_/\_\_\_ Church \_\_\_\_\_ City/State \_\_\_\_\_

**Student # 3:** Last Name \_\_\_\_\_ First \_\_\_\_\_ Middle \_\_\_\_\_

Street Address \_\_\_\_\_ City/State/Zip \_\_\_\_\_

(If different than above)

Entering Grade: Kindergarten, First, Second, Third, Fourth, Fifth, Sixth, Seventh, Eighth

Male / Female Birth Date: Month \_\_\_\_\_ Day \_\_\_\_\_ Year \_\_\_\_\_

City/State of Birth \_\_\_\_\_, \_\_\_\_\_

Public School District of Residence \_\_\_\_\_ (Must Complete - Required by State)

Public School Building \_\_\_\_\_ (Must Complete - Required by State)

Religion \_\_\_\_\_ Child's Race \_\_\_\_\_ (Must Complete - Required by State)

Baptism: Full Date \_\_\_/\_\_\_/\_\_\_ Church \_\_\_\_\_ City/State \_\_\_\_\_

Reconciliation: Full Date \_\_\_/\_\_\_/\_\_\_ Church \_\_\_\_\_ City/State \_\_\_\_\_

1st Communion Full Date \_\_\_/\_\_\_/\_\_\_ Church \_\_\_\_\_ City/State \_\_\_\_\_

Confirmation Full Date \_\_\_/\_\_\_/\_\_\_ Church \_\_\_\_\_ City/State \_\_\_\_\_

**Student # 4:** Last Name \_\_\_\_\_ First \_\_\_\_\_ Middle \_\_\_\_\_

Street Address \_\_\_\_\_ City/State/Zip \_\_\_\_\_

(If different than above)

Entering Grade: Kindergarten, First, Second, Third, Fourth, Fifth, Sixth, Seventh, Eighth

Male / Female Birth Date: Month \_\_\_\_\_ Day \_\_\_\_\_ Year \_\_\_\_\_

City/State of Birth \_\_\_\_\_, \_\_\_\_\_

Public School District of Residence \_\_\_\_\_ (Must Complete - Required by State)

Public School Building \_\_\_\_\_ (Must Complete - Required by State)

Religion \_\_\_\_\_ Child's Race \_\_\_\_\_ (Must Complete - Required by State)

Baptism: Full Date \_\_\_/\_\_\_/\_\_\_ Church \_\_\_\_\_ City/State \_\_\_\_\_

Reconciliation: Full Date \_\_\_/\_\_\_/\_\_\_ Church \_\_\_\_\_ City/State \_\_\_\_\_

1st Communion Full Date \_\_\_/\_\_\_/\_\_\_ Church \_\_\_\_\_ City/State \_\_\_\_\_

Confirmation Full Date \_\_\_/\_\_\_/\_\_\_ Church \_\_\_\_\_ City/State \_\_\_\_\_

## 2018-2019 Tuition Information Form

**Please Print with Black or Blue Ink**

Date \_\_\_\_\_

Family Name \_\_\_\_\_

Is your family registered at St. Christopher Parish? Yes \_\_\_\_\_ No \_\_\_\_\_

If so, are you an active member of St. Christopher Parish? Yes \_\_\_\_\_ No \_\_\_\_\_

Date Registered \_\_\_\_\_

If not a member of St. Christopher Parish and are a member somewhere else, where are you a member? \_\_\_\_\_

We would like to pay 2018-2019 tuition:

\_\_\_\_\_ 12 Monthly Payments – Beginning June 1, 2018 and ending May 1, 2019

\_\_\_\_\_ 9 Monthly Payments – Beginning September 1, 2018 and ending May 1, 2019

\_\_\_\_\_ 1 Annual Payment – Due September 1, 2018

Note: Tuition needs to be paid in full by the end of the school year in order to receive the end of year report card, for records to be forwarded to next school, or to be able to register for the next school year.

Signature \_\_\_\_\_ Date \_\_\_\_\_

## KEEP FOR YOUR RECORDS

### 2018 - 2019 Tuition Schedule

Parish Member	1 Annual Payment (Due 9/1/18)	9 Monthly Payments (9/1/18 - 5/1/19) (due each month)	12 monthly Payments (6/1/18 - 5/1/19) (due each month)
1 Child	\$3,375.00	\$375.00	\$281.25
2 Children	\$6,580.00	\$731.11	\$548.33
3 Children	\$9,625.00	\$1,069.44	\$802.08

Non-Parish Member	1 Annual Payment (Due 9/1/16)	9 Monthly Payments (9/1/16 - 5/1/17) (due each month)	12 monthly Payments (6/1/16 - 5/1/17) (due each month)
Per Child	\$5,000.00	\$555.55	\$416.66

### ALL PAYMENTS ARE DUE ON THE FIRST OF THE MONTH

#### Ways to make payments:

During school year, **send in with student** in an envelope marked school office

#### Other options:

**Send to the school address: St. Christopher School**

405 E. National Rd.  
Vandalia, Ohio 45377  
Attn: School Office

Bring it to the **school office**. If not in, can drop off at **parish office** and they will put in our mail box.

Send an **electronic bank check** to the school.

Use the **Online Tuition Payment Option** located on the school website ([school.stchristopheronline.com](http://school.stchristopheronline.com))

Click on "Tuition" next to the Tuition chalkboard icon and scroll to the bottom of the page

## KEEP FOR YOUR RECORDS